Cedar Bluff Public Schools

Instrumental Handbook

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Welcome to the 2016-2017 school year and the many opportunities available in our Music program. We are pleased to have you as a part of our exciting organization, and we hope you will give your utmost in helping us create one of Nebraska’s finest musical ensembles

The Instrumental program at Cedar Bluff Public School forms a vital and important part of the student’s high school life. This group represents a large, colorful, visible and highly disciplined segment of the school organization. School life, and many of the programs and traditions of the school, would seem dull without the presence of the Band. Their appearances at sporting events, concerts, parades, and contests as well as at community events add a great deal of color and life to the Cedar Bluff Community.

The success of the program depends a lot on one simple factor…**YOU!**  The CBHS band is a group of people working hard to achieve common goals. By striving for our common goals and upholding the philosophies and guidelines of the CBHS music department this helps us achieve success. At all times we must work TOGETHER and work to be the best we can be! The only thing that is asked of you at all times is to do the best you can.

Music ensembles receive academic credit at Cedar Bluff Public Schools. While this is of tremendous benefit it also bears the burden of accountability. It is necessary for us to have certain written policies governing our members, and by presenting these policies in this handbook; many unnecessary misunderstandings can be avoided. By providing each member with a copy, he or she can become aware of the expectations of a CBHS band member.

Please sign off on the last page that follows the handbook to show that you and your parents have read and fully understand the information presented in the handbook. If you have any questions or concerns, please contact Mrs. Kotschwar at school at 402-628-2080

Mrs. Kotschwar

**REMIND 101 SIGN UP**

All band members need to sign up for Remind 101 to get reminder messages about performances and announcements. Band Parents are also advised to sign up as well.

Visit web page: <https://www.remind.com/join/cbhsband> **OR**  
To receive messages via email, send an email to **cbhsband@mail.remind.com OR**

Grab your phone and follow these steps to sign up for reminders.

Text message to this number-81010

Message body should say- **@cbhsband**

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**NATIONAL STANDARDS FOR MUSIC EDUCATION**

These National Standards for Music Education will be covered through out the school year.

* **MS2.** Performing on instruments, alone and with others, a varied repertoire of music.
* **MS3**. Improvising melodies, variations, and accompaniments.
* **MS4**. Composing and arranging music within specified guidelines.
* **MS5**. Reading and notating music.
* **MS6**. Listening to, analyzing, and describing music.
* **MS7**. Evaluating music and music performances.
* **MS8**. Understanding relationships between music, other arts, and disciplines outside the arts.
* **MS9**. Understanding music in relation to history and culture.

\*CEDAR BLUFF PUBLIC SCHOOLS MUSIC OPPORTUNITIES\*

* **6th - 12th CONCERT BAND** offers a variety of musical opportunities. We play a wide variety of fun and challenging music throughout the school year. Everyone who signs up for band will be a part of concert band. A list of concerts, competitions and performances are listed on the final page of the handbook.
* **MARCHING BAND/PEP BAND** All students in the 6th – 12th grade instrumental music program will participate in marching band. Marching band meets daily during the scheduled Band hour for the first semester of school. Members will participate in at least 2 parades during school year. Marching Band also performs at all home football games. Pep band performs at all home varsity girls basketball games.

**\*REHEARSAL GUIDELINES\***

We take music education very seriously at Cedar Bluff Public School and therefore have high expectations of our students. Everyone is expected to be a productive member of the group by being quiet and respectful, following directions the first time they are given, working to the best of your ability and being a team player. All policies in the CBHS Student and Parent Handbook will be enforced. The following guidelines apply to all music classes:

**#1 MUSIC ROOM RULE**

**“NO ONE HAS THE RIGHT TO PREVENT OTHER STUDENTS FROM LEARNING AND THE TEACHER FROM TEACHING!!!”**

* **Guidelines for “Appropriate Classroom Behavior”**
  + Each student is responsible for their behavior in rehearsal, performance and on trips.
  + Members should maintain a positive attitude regarding themselves and their classmates. Be supportive of all your fellow classmates.
  + The use of foul language and rude behavior will not be allowed during rehearsal or at Band activities and will result in removal from the rehearsal and/or a retraining.
  + \***\*NEW\*\* NO CELL PHONES OR ELECTRONIC DEVICES** (i.e. iPod, mp3 players, etc.) - they will be taken away and you will be sent to the office and assigned a retraining
* **Guideline for “Class and Performance Attendance”**
  + Each student will be on time to ALL rehearsals and required performances.
  + It is your responsibility to know what is going on in the life of the band at all times. Watch whiteboards, bulletin boards, and the “Band and Choir” announcement board for information concerning performances, school activities, auditions, etc
* **Guidelines for “Music, Personal and School Instruments & Music Room”**
  + Gum chewing, food, candy, and drinks are not permitted in the band room, with the exception of water bottles during marching band, failure to follow this rule will result in a retraining to be served that day
  + At no time is anyone who is not a percussionist allowed to play the percussion instruments.
  + Each student in band is responsible to have his or her instrument in good working condition, music folder, and a pencil at ALL rehearsals. Instruments are to be stored on the shelves in the instrument closet, NOT on the floor.
  + Each student will be responsible for taking proper care of the music that is assigned to them. Failure to do so will result in the student paying a replacement cost. Students will be given a folder for storing music. Music is to be stored in the music folder storage cabinets.
  + Students are expected to respect the privacy of the music office, the director’s computer, and other materials in the room that do not belong to you.
* **Guidelines for “Behavior for Substitute Teachers”**
  + In the event of a teacher’s absence, students will be expected to cooperate with the substitute. Students failing to meet this expectation will be handled accordingly.

**GRADING PROCEDURES**

The following grading system will be used for the Cedar Bluffs School Band:

**A= 93-100 B= 85-92 C= 77-84 D= 70-76 F= below 69**

The purpose of the following is not to reward or punish you, but to help you to be the best that you can be. I have provided the following list to avoid confusion. Remember that I do not give you a grade, You EARN IT.

1. All students will begin each quarter with 80 points out of 100

2. The following actions will raise your quarterly grade

a. Being present and on time to all required performances +5

Required Performance would be but is not limited to

Parades (State Fair, Harvest of Harmony Parade, Oxbow Field Competition;

Band Camp 1 and 2, John C Fremont Parade & County Fair -Summer)

Concerts (Christmas 2nd quarter & Spring 4th quarter)

Holiday Performances in Community

Frontier Band Clinic

District Music Contest – Large Performance

b. Pep band performance attendance +5

Football Games - 4 games

Girl’s Basketball Games - 10 Games

c. Positive participation: +5

This includes bringing all materials (instrument, music & pencil)

to all rehearsals, and participating in classroom discussions,

activities, and rehearsals

d. Any classroom assignments or activities +1

3.The following actions will lower your quarterly grade

a. Absence from a required performance -5

1. Any activity that impedes the normal educational process during -2 to -10

any rehearsal or performance, or is detrimental to the band

or the school (to be determined by the director)

4.The following can be used to make up points that may have been lost throughout the quarter

* Solos & Small Ensembles – participating in Dist. Music Contest w/ a solo or in a small ensemble
* Honor Ensembles – trying out and participating in Honor Band/clinics

\***Pep Band Performances\***

**Performance at Football Games**

The pep band performs before the football game and at half time. Student should arrive at the posted time on the announcement board in the music room. This time is usually 60 minutes before the game begins. During this time we run through the field performance for the halftime show and we march to the football field as a group. Pep Band Members will be counted tardy if they are not on the practice field at the assigned time. This will result in a loss of points for the performance. After the game has started, students are required to remain seated with the band. The band will then play at half time and will be done for the evening once the 3rd quarter starts. We will then walk back as a group to the school, students may return to the school with the group or they can stay at the game, however, students are responsible for their instruments at all times. Percussion ensemble members must walk back to the school to return their drums.

**Performance at Basketball Games**

Students should arrive at the posted time listed on the announcement board and be in the stands ready to play during the warm-ups of the Varsity girls’ game. Again, Pep Band Members will be counted tardy if they are not in the stands ready to begin playing at the assigned time which will result in a loss of points for the performance. After the game has started, students are required to remain seated with the band. The band will then play at half time of the girls’ game and then again before the varsity boys’ game. We will be finished playing once the varsity boys’ game has started. We do not play during the varsity boys’ games because the Cheerleaders and Dance team perform at these times.

**Performance Absence - Required Make Up Assignment**

Any student missing a performance will be required to do a make up assignment. Students will receive 3 out of 5 points for completing the make up assignment. Make up assignments will be determined by the director and will be due no later than 5 days after the performance. If a student chooses to not do the makeup assignment they will receive a zero for the performance.

\*Proper Performance Attire\*

Students must wear proper performance attire at all public performances of the band. Students will not receive all the points for the performance if they are not wearing the proper performance attire.

**Marching Band** **/ Pep Band Uniform**

The proper attire will be the Marching Band Polo (worn properly-tucked in) with khaki shorts/pants and tennis shoes.

**Concert Performance Attire includes:**

Cedar Bluffs Music Department concert attire was donated by the “Gronenthal Family” in remembrance of their daughter “Ila Gronenthal” and will be worn at all formal Music Department performances. If you do not have black socks or shoes please purchase them before the first performance.

| **FOR MEN** | **FOR WOMEN** |
| --- | --- |
| Black pants | Black dress skirt |
| Black dress shoes and BLACK SOCKS | Black dress shoes or sandals |
| White long-sleeved shirt  (with plain WHITE t-shirt underneath) | White blouse —with plain WHITE shirt underneath |
| Red Cummerbund and Bow Tie | Red Cummerbund and Bow Tie |

MUSIC FEES

Reeds and Accessories Pricing

**Supplies-** Students may buy supplies (reeds, oil, repair kits, etc) from the director or area music store representative at any time. Students may pay for the item at the time of receiving it or they can “charge” it to the Supply account. Towards the end of each semester a list of what each student owes will be posted on the “Band and Choir” announcement board. Those students who owe money will have one month to pay. The ability to have supplies for the students only works if students pay for that which they buy. Prices are listed below and other items can be purchased upon request.

|  |  |
| --- | --- |
| Clarinet: $2.50 per reed | Cork Grease: $2.50 |
| Bass Clarinet: $3.75 per reed | Valve Oil: $2.25 |
| Alto Sax: $3.25 per reed | Music Replacement: $2.00/per sheet |
| Tenor Sax: $3.75 per reed | Snare Sticks: $12.00 |
| Baritone Sax: $5.25 per reed |  |

**OTHER MUSIC FEES**

**Tradition of Excellence Lesson Book - $10 for Woodwind and Brass; $12 for Percussion**

(*5th grade - Red Book ; 6th - 8th Grade - Blue Book)*

**School Instrument Rental Damage Deposit- $25**

Any student using a school instrument will be asked to pay a damage deposit. The damage deposit is due by Friday August 19.

**\*LETTERING POLICY\***

In order to receive a letter in Band at Cedar Bluffs, the following expectations must be met. Students must fulfill the following requirements and receive at least 1050+ pts :

1. Student must be in grades 9th-12th
2. Student participated in Band all 4 quarters for the current school year - 200 pts
3. Student must exhibit appropriate behavior in the ensemble at all times – 50 pts
4. Classroom effort and cooperation – 50 pts
5. **Attendance at all Marching Performances**

(*this includes all Summer Performances*) 50 pts each– 300pts

* 1. John C Fremont Parade @ Fremont
  2. Saunders County Fair @ Wahoo
  3. Nebraska State Fair @ Grand Island
  4. Harvest of Harmony @ Grand Island
  5. Oxbow Field Competition @ Ashland
  6. Memorial Day Concert @ Cedar Bluffs

1. Attendance at all required concerts – 200 pts
   1. Christmas Concert - 100 pts
   2. Spring Concert - 100 pts
2. Attendance at all football games (4 games 25 points each) 100 pts
3. Attendance at all basketball pep-bands (10 games, 25 points each) 250 pts
4. Band Director maintains the privilege to award letters at his/her discretion

PLUS…

Accumulate 100 pts or more from the following.

1. Audition for Honor Band. 50 pt
2. Participate in Honor Band. 50 pts
3. Take private lessons. 25pts
4. Play a solo or small group for contest. 50 pts
5. Play all twelve major scales from memory. 25 pts
6. Attend a musical performance or college band concert 10 pt per concert
7. Perform on your instrument outside of a school performance. (i.e. church, etc.) 25 pts

\*\*Please note that the Instrumental Music Letter is not an automatic "given" to each student enrolled in the Instrumental music program; rather it is an honor to be earned by Instrumental music students through active and exceptional participation in the Instrumental music program.

**\*SPECIAL BAND AWARDS\***  
**John Philip Sousa Award**  
This award is given to a senior band member for outstanding and unique achievement and service in band through exemplary leadership, musicianship, attitude, and dedication. Selected by the director, the recipient of this award will have their name inscribed on a brass plaque, which is proudly displayed in the trophy case outside the Music Room.  
  
**Semper Fidelis Award**  
This award, selected by the directors, is given to a senior class man. Presented by the United States Marines Youth Foundation, Inc. and the Marine Corps League, it is given in recognition of diligence, dedication and musical excellence.

**Cedar Bluffs Public Schools**

**Important Dates & Performance 2016-2017**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Music Department Event** | **Groups** | **Time** |
| Aug 27, 2016 | State Fair Parade in Grand Island  – Perform at 10:45 am | 6th-12th Marching Band | Depart at  7:30 am |
| Sept - TBA | 5th Grade Band Parent Meeting | 5th grade | 7:00pm |
| Oct. 1 2016 | Harvest of Harmony Parade in Grand Island | 6th-12th Marching Band | All Day |
| Oct. 15, 2016 | Oxbow Field Marching Competition | 6th-12th Marching Band | All Day |
| Nov 11, 2016 | Veterans’ Day Program | TBA | 10:30am |
| Nov 15, 2016 | Frontier Vocal Honors | 9th-12th Choir | 1:00/7:00 pm |
| Dec \*\*, 2016  TBA | Country Christmas – Downtown Cedar Bluffs at Auditorium | Junior High and High School Choirs | 6:30pm |
| Dec 2, 2016 | Elementary Holiday Program | Preschool, K-5th Grades | 5:30/6:30/7:30 |
| Dec 2, 2016 | Music Department Soup supper –  before Elementary Christmas Program | 5th-12th band | 4:00-7:30 pm |
| Dec 9, 2016 | JH & HS Band and Vocal Holiday Concert | 5th-12th band &  6th-12th choir | 7:00 pm |
| Mar 20, 2017 | Frontier Honor Band Clinic | 9th - 12th honor  band students | 1:00/7:00 pm |
| Apr 10, 2017 | JH & HS Band Spring Concert | 5th-12th band &  6th-12th choir | 7:00 pm |
| April 21, 2017 | District Music Contest @ Yutan | 6th-12th band & 9th-12th choir | TBA |
| May 5, 2017 | Elementary Spring Program | Preschool, K-5th Grades | 5:30/6:30/7:30 |
| May 12, 2017 | 4th Annual Talent Show | K-5th Grades;  6th-12th Grades | 1:00/7:00 pm |
| May 13, 2017 | Cedar Bluffs Public Schools Graduation | 6th-11th band | 2:00 pm |
| May 29, 2017 | Memorial Day Program | TBA | TBA |

**2016-2017 Pep Band Schedule**

Due to many students participating in Football and Basketball, ALL 6th - 12th grade band members are required to attend ALL the Pep Band nights listed below. Since you know this schedule in advance, **work is not** a satisfactory reason to miss a performance and you will be required to do a “Make Up” assignment for missing the performance. The only people who are allowed to miss a performance are those who are participating in the sport being played that evening or those with an Excused Absence.

All students are also required to wear the “Pep Band uniform” -

pep band polo, khaki short/pants and tennis shoes. **NO HATS!!!**

**PEP BAND SCHEDULE (FOOTBALL)**

| **Date** | **Game** | **Arrival Time** | **Game Time** |
| --- | --- | --- | --- |
| Sept 9 | OCA | 6:30pm | 7:00 pm |
| Sept 16 | Mead (Homecoming) | 6:30pm | 7:00 pm |
| Oct 7 | Fullerton | 6:30pm | 7:00 pm |
| Oct 21 | Scribner-Snyder | 6:30pm | 7:00 pm |

**PEP BAND SCHEDULE (BASKETBALL)**

| **DATE** | **Arrival Time** | **Game Start Time** | **VS** |
| --- | --- | --- | --- |
| Sat Dec 3 | 12:30 pm | 1:00 pm | Allen |
| Tu Dec 6 | 5:45 pm | 6:30 pm | College View |
| Sat Dec 10 | 4:00 pm | 4:30 pm | Mead |
| Th Dec 15 | 5:30 pm | 6:15 pm | OCA |
| Tu Jan 17 | 5:15 pm | 6:00 pm | Sterling |
| Fri Feb 3 | 5:15 pm | 6:00 pm | St Edward |

**STATEMENT OF AWARENESS OF**

**CBHS MUSIC DEPT. HANDBOOK FOR 2016-2017**

Students Name

Parent(s)/Guardian(s)

Address City

Home Phone Zip Code\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Students Cell Phone Student’s Email

Parent/ Guardian’s Cell Phone

Grade Instrument \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\* \* \* \* \* \* \* \* \* \* \* \* \* \* \* \* \* \* \* \***

We have received the Cedar Bluffs School Music Department Handbook for the 2016-2017 school year, and understand the expectations of the Cedar Bluffs School Music Program.

Signed (Student) Date

Signed (Parent/Guardian) Date

Please indicate understanding of documents/policies with your initials by each heading below:

**Document/Policy Student Initials Parent/Guardian Initials**

Music Opportunities

Band Fees

Pep Band Performance Guidelines

Lettering Policy

Proper Concert Attire

Rehearsal Guidelines

Grading Policies

Pep Band Performance Schedule

Music Dept. Calendar of events \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_

Sign up for Remind 101 \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_